

Ref: 2023-24/SFC/001

Date: 10th July 2023

Important Notice for Subject Registration and Fees Payment (SY Onwards Only)
(To be completed on New ERP)

All students are hereby informed that the subject registration **SY onwards** for TERM I (Academic year 2023- 24) is scheduled from **11th July to 16th July 2023.**

Subject registration is mandatory for preparation of the academic-related records, including subjects (electives, minors etc.) selection by the student, roll call, preparing a record for the internal, end semester examinations and other aspects.

Registration is compulsory for the respective commencement of academic processes. It is essential to complete the tuition fees related formalities to enable the registration. The **50% of annual tuition fees** of current academic year and **entire balance fees** (if any) is required to be paid on or before **16th July 2023** to enable the registration. It is to be noted that subject registration is an essential part of the academic endeavor in the University.

Kindly complete your subject registration process on **New ERP on or before 16th July 2023.**

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All the students are required to login on new ERP for fees payment and subject registration.

New ERP Details as below

URL Link for new ERP: learner.vupune.ac.in

Login Id: SRN@vupune.ac.in

The default password was SRN, in case the student has changed the password, then use changed password.

Steps

Fees Payment:

After Login, Go to Account menu and click on Pay Fees link in case of full payment. In case student need instalment (only in current academic year) then click on instalment, then create instalment and proceed for payment. The instalment will be maximum of only two, each of 50% of total annual tuition fees. In case of any pending fees of previous year/s, it is to be paid completely.

You are advised to complete the subject registration immediately after the fees payment.

[If you have already paid the fee then you go directly to the Registration menu]

For any query related to fee payment write mail to accounts.university@vupune.ac.in

For any query related to subject registration please mail student.section@vupune.ac.in

Kindly note that communication only from your official email ID to the above-mentioned emailaddress will be considered as official communication for further actions.

In case you require further details to do the needful, feel free to contact anytime between 10.30 am to 1.00 pm, 2.00 pm to 4.00 pm on weekdays (Monday to Friday) and on Saturday (10.30 am to 2.00 pm) at the VU Main Building, Room no. 1002

All students are required to refer the attached Learner's Manual for Registration and Fees Payment.

Sd/-
Students Facilitation Centre